

SINGAPORE TAEKWONDO FEDERATION MEMBERSHIP POLICY

(July 2023)

1. Purpose

- 1.1. This policy details the requirements and qualifications to be affiliated as Singapore Taekwondo Federation's (STF) full members and associate members. These requirements and qualifications must be compiled at the point of registration and during renewal.

2. Full Members

2.1. Conditions for Institutions

- 2.1.1. Registered in Singapore with Registry of Societies (ROS) or the Accounting and Corporate Regulatory Authority (ACRA).
- 2.1.2. For institutions that are not registered in Singapore but are affiliated with an Institution of Higher Learning (IHL), Government Agency or Statutory Board, a Letter of Approval (LOA) from IHL, Government Agency and Statutory Board must be obtained.
- 2.1.3. Recommendation by existing STF Full Member.
- 2.1.4. Shall have participated in the competitions, programs, courses and gradings organised by STF within the last 12 months.
- 2.1.5. Shall have registered an average of at least thirty (30) participants for the last four (4) gradings conducted by STF prior to being approved or renewed as a Full Member.
- 2.1.6. The name used shall not be offensive or inappropriate as determined by the STF Board.
- 2.1.7. The name should not be identical to the name of another affiliate unless the affiliates are related.
- 2.1.8. The name shall not of a kind that STF has been directed not to accept. E.g. "Temasek" or "Olympic".

2.2. Qualification of Individuals/Head Coach(es)

- 2.2.1. STF 4th Dan and above;
- 2.2.2. At least SG-Coach Level 1 or equivalent certified (e.g. NCAP Level 1 Full Certificate);
- 2.2.3. At least Poomsae Coach Level 1;
- 2.2.4. Valid First Aid Certificate; and
- 2.2.5. Head Coach(es) must be registered with National Registry of Coaches (NROC) by April 2025.

2.3. Approval of Full Membership

- 2.3.1. Members shall be approved by a special resolution at an Annual General Meeting (AGM) and may only exercise their voting rights at subsequent General Meetings.

3. Associate Members

3.1. Conditions for Institutions

- 3.1.1. Organisations, clubs, institutions, schools, academies, and Taekwondo teams that are willing to observe the rules and regulations of STF but are not eligible for Full Membership.
- 3.1.2. Where the institution is intended to be affiliated to an IHL, Government Agency or Statutory Board, a LOA from the relevant IHL, Government Agency or Statutory Board must be obtained.
- 3.1.3. The name used shall not be offensive or inappropriate as determined by the STF Board.
- 3.1.4. The name should not be identical to the name of another affiliate unless the affiliates are related.
- 3.1.5. The name shall not be of a kind that STF has been directed not to accept. E.g. “Temasek” or “Olympic”.

3.2. Qualification of Individuals/Head Coach(es)

- 3.2.1. STF 4th Dan and above;
- 3.2.2. At least SG-Coach Level 1 or equivalent certified (eg. NCAP Level 1- Full Certificate);
- 3.2.3. At least Poomsae Coach Level 1;
- 3.2.4. Valid First Aid Certificate; and
- 3.2.5. Head Coach(es) must be registered with NORC by April 2025.

3.3 Approval of Associate Membership

- 3.3.1. Associate Membership shall be approved by the Board.

4. Rights of Membership

- 4.1. Full Members shall have full voting rights at STF’s General Meetings and for the election of members to the STF Board.
- 4.2. Associate Members shall have no voting rights at STF’s General Meetings.

5. Termination of Membership

- 5.1. Full members may only be removed as a member of STF by a special resolution with the consent of at least two-thirds (2/3) of the voting members present at an AGM unless for the reason stated in Article 5.3.
- 5.2. The Board may suspend members who have membership renewal fee arrears of one (1) month or more. Suspended members shall not be entitled to any of the rights and privileges of membership including voting rights at General Meetings.

- 5.3 The board shall terminate members who have membership renewal fee arrears of more than one (1) year. Terminated members may only apply to be reinstated as a member after a lapse of one (1) year.

6. Application

- 6.1. Submission of membership application shall be submitted to the Secretary General as prescribed by STF. Application will open two periods in a year.
 - 6.2. Members shall pay a one-time \$100 membership entrance fee and \$50 membership fee or \$50 membership renewal fee, and these amount be determined by the Board from time to time.
 - 6.3. Membership renewal fees shall be paid by 1st June of each year.
 - 6.4. Application for membership may be rejected on any of the following grounds:
 - 6.4.1. The applicant does not satisfy all the relevant membership criteria set out in the relevant membership category in this constitution; and/or
 - 6.4.2. The applicant has been convicted of an offense involving moral turpitude, declared a bankrupt, wound up or dissolved.
 - 6.5. Where accepting the applicant would in the Board's absolute discretion be deemed prejudicial to the interest of STF.
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